

# International Student Application Form



|                            |         |          |
|----------------------------|---------|----------|
| Agent Name / ID / Stamp    |         |          |
| The Applicant is currently | Onshore | Offshore |

## 1. Personal Details

### Contact details

|                       |      |        |       |
|-----------------------|------|--------|-------|
| Family Name (Surname) |      |        |       |
| Given Name/s          |      |        |       |
| Date of birth         |      |        |       |
| Gender                | Male | Female | Other |
| Email                 |      |        |       |
| Phone Number          |      |        |       |
| Place of Birth        |      |        |       |

### Unique Student Identifier (USI)\*

All domestic and international students will need to obtain a Unique Student Identifier (USI) from 1st of January 2015. If you do not have a USI yet, you have 2 options to choose from (please tick which option you choose).

|  |  |
|--|--|
| Apply for a USI on your own ( <a href="http://www.usi.gov.au">www.usi.gov.au</a> ) and provide the number in the field below |  |
| Request Rhodes International College (RIC) to apply for a USI on your behalf   |  |
| *A USI is a 10 digit alpha numeric number  |  |

### Current Residential Address

Please provide the physical address (street number and name, not a post office box number) where you reside, rather than a temporary address at which you reside for training, work, or other purposes.

|  |  |
|--|--|
| Street Number and Name                   |  |
| Town/City                                |  |
| State                                    |  |
| Postcode                                 |  |
| Country                                  |  |
| Postal address (if different from above) |  |

## 2. Passport and Visa Details

**Important: Please submit copies of your passport and visa details (if applicable) with this application.**

|                        |  |
|------------------------|--|
| Passport number        |  |
| Expiry date            |  |
| Country of citizenship |  |

### If you hold a current Australian visa

|                                    |                         |          |
|------------------------------------|-------------------------|----------|
| Current location                   | Onshore                 | Offshore |
| Type of Visa                       | Student                 | Working  |
|                                    | Visitor                 | Spouse   |
|                                    | Other (please specify): |          |
|                                    |                         |          |
| Expiry date                        |                         |          |
| Date of first arrival in Australia |                         |          |

### If you do not hold a current Australia visa

|  |  |
|--|--|
| Department of Home Affairs Office where your application will be/has been lodged |  |
| Date of application/intended application   |  |

### Visa history

|   |     |    |
|---|-----|----|
| Have you ever applied for a visa to Australia?                    | Yes | No |
| If yes, please specify visa type and visa outcome:                |     |    |
| Have you ever been refused a visa to Australia?                   | Yes | No |
| If yes, please provide details:                                   |     |    |
| Have you ever been refused a student visa to other countries?     | Yes | No |
| If yes, please provide details:                                   |     |    |
| Have you ever visited Australia and breached any visa conditions? | Yes | No |
| If yes, please provide details:                                   |     |    |

## 3. Cultural Diversity

|   |                             |
|---|-----------------------------|
| Are you of Aboriginal or Torres Strait Islander Origin? | No                          |
|   | Yes, Aboriginal             |
|   | Yes, Torres Strait Islander |

## 4. Disability

|  |                         |                           |
|--|-------------------------|---------------------------|
| Do you consider yourself to have a disability, impairment, or long-term condition? | Yes                     | No                        |
| If yes, please select the areas in the following list                              | Hearing/deaf            | Physical                  |
|  | Intellectual            | Learning                  |
|  | Mental illness          | Vision                    |
|  | Medical condition       | Acquired brain impairment |
|  | Other (please specify): |                           |
| While undertaking training, do you require assistance with any of the above?       | Yes (please specify):   |                           |
|  | No                      |                           |

## 5. English Language Proficiency

|  |                                       |                      |
|--|---------------------------------------|----------------------|
| Do you speak a language other than English at home?    | No, English only<br>(go to section 6) | Yes (please specify) |
| How well do you speak English?                         | Very well                             | Well                 |
|  | Not well                              | Not at all           |
| Have you completed a recognized English language test? | Yes                                   | No                   |
| If yes, name of the test?<br>(IELTS, TOEFL)            |                                       |                      |
| Test score   |                                       |                      |

## 6. Education History

|   |                       |    |
|---|-----------------------|----|
| <b>Important: Please submit copies of your high school certificates and academic transcripts with your application.</b> |                       |    |
| What is the highest level of school education that you have completed?  |                       |    |
| Year 12 or equivalent   | Year 11 or equivalent |    |
| Year 10 or equivalent   | Never attended school |    |
| In which year did you complete that school level?   |                       |    |
| Are you still attending secondary school?   | Yes                   | No |

## 7. Previous Qualifications Achieved

|  |   |                      |
|--|---|----------------------|
| <b>Important: Please submit copies of all your previous qualifications certificates and academic transcripts (if any) with your application.</b> |   |                      |
| Have you SUCCESSFULLY completed any of the following qualifications?   | Yes (if yes, tick any applicable boxes)           | No (go to section 8) |
| Bachelor degree or higher degree   | Advanced diploma or associate                     |                      |
| Diploma or associate   | Certificate IV or advanced certificate/technician |                      |
| Certificate II (or trade certificate)  | Certificate II                                    |                      |
| Certificate I  | Certificates other than above                     |                      |

## 8. Credit Transfer (CT) and Recognition of Prior Learning (RPL)

|   |     |    |
|---|-----|----|
| Are you seeking Credit Transfer (CT) for your previous studies?   | Yes | No |
| If yes, <b>please note</b> that there is a cost associated with CT applications upon assessment. Please contact your agent or visit <a href="http://www.ric.edu.au">www.ric.edu.au</a> for more details. Rhodes International College does not grant course credits on the basis of recognition of prior learning for international students. |     |    |

## 9. Employment

|   |                                |
|---|--------------------------------|
| Of the following categories, which BEST describes your current employment status? |                                |
| Full-time employee  | Part-time employee             |
| Self-employed – not employing   | Employer                       |
| Employed – unpaid worker in a family business                                     | Unemployed – seeking full-time |
| Unemployed – seeking Part-time  | Not-employed – not seeking     |

## 10. Study Reason

|  |  |
|--|--|
| Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? |  |
| To get a job   | I wanted extra skills for my job           |
| It was a requirement for my job  | To develop my existing business            |
| To get into another course of study  | For personal interest and self-development |
| To start my own business   | To try a different career                  |
| Other reasons:   |  |

## 11. Overseas Student Health Cover

|  |                |        |
|--|----------------|--------|
| Do you require Rhodes International College to arrange OSHC for you? | Yes            | No     |
| If yes, which OSHC do you require?                                   | Single         | Couple |
|  | Single-parent  | Family |
| If no, please provide the name of your OSHC insurer:                 |                |        |
|  | Membership No: |        |
|  | Expiry date:   |        |

## 12. Accommodation and Airport Transfers

|   |     |    |
|---|-----|----|
| Do you require Rhodes International College to refer you to accommodation services? | Yes | No |
| If yes, please specify the number of weeks:   |     |    |
| Do you require Airport transfer?  | Yes | No |
| If yes, arrival date/time:  |     |    |
| Flight Number:  |     |    |

### 13. Course Preferences

| CRICOS Code | Course Code | Course Name   | Duration | Intake    |
|-------------|-------------|---|----------|-----------|
| 107592D     | CHC30121    | Certificate III in Early Childhood Education and Care | 52 weeks | 3 Feb 25  |
|             |             |   |          | 28 Apr 25 |
|             |             |   |          | 21 Jul 25 |
| 107591E     | CHC50121    | Diploma of Early Childhood Education and Care         | 68 weeks | 13 Oct 25 |
|             |             |   |          | 2 Feb 26  |
|             |             |   |          | 27 Apr 26 |
|             |             |   |          | 20 Jul 26 |
|             |             |   |          | 12 Oct 26 |

|         |          |   |           |          |
|---------|----------|---|-----------|----------|
| 113138J | CHC33021 | Certificate III in Individual Support (Ageing and Disability) | 52 Weeks  |          |
| 113141C | CHC52021 | Diploma of Community Services                                 | 104 Weeks | 3 Feb 25 |

|         |          |   |          |           |
|---------|----------|---|----------|-----------|
| 106449H | BSB40820 | Certificate IV in Marketing and Communication   | 52 weeks | 8 Jun 25  |
| 106450D | BSB50620 | Diploma of Marketing and Communication          | 52 weeks | 21 Jul 25 |
| 106451C | BSB60520 | Advanced Diploma of Marketing and Communication | 52 weeks | 1 Sep 25  |

|         |          |  |           |           |
|---------|----------|--|-----------|-----------|
| 108592G | ICT40121 | Certificate IV in Information Technology   | 52 weeks  | 13 Oct 25 |
| 108593F | ICT50220 | Diploma of Information Technology          | 80 weeks  | 24 Nov 25 |
| 108594E | ICT60220 | Advanced Diploma of Information Technology | 104 weeks | 2 Feb 26  |

### 14. Applicant Checklist – Documents Required

**Important: Please include the students full name in the email subject line when sending through the enrolment pack.**

#### Required Documents:

|   |
|---|
| Passport  |
| Current visa grant (if onshore)   |
| Current CoE (if transfer student)   |
| Any previous CoE's held   |
| Copies of ALL qualifications completed onshore  |
| Evidence of offshore education (including high school graduation and any other study) |
| Evidence of English language ability  |

#### If seeking an English waiver:

|   |
|---|
| Evidence of 2 years study in Australia; or                                |
| Evidence of completion of a Diploma qualification or higher; or           |
| Evidence of a minimum of 4 years of offshore studies completed in English |

#### Additional Documents required if there is a study gap:

|                            |
|----------------------------|
| Resume; or                 |
| Statement of Purpose (SOP) |

### 15. How did you hear about us?

| How did you hear about Rhodes International College (RIC)? |              |
|--|--------------|
| Through my agent   | Social Media |
| Word of mouth  | Website      |

## 16. Privacy Notice

**Why we collect your personal information:** As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us.

**How we use your personal information:** We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

**How we disclose your personal information:** We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing, and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

**How NCVER and other bodies handle your personal information:** NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

**NCVER is authorised** to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, state and territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- Administration of VET, including program administration, regulation, monitoring and evaluation
- Facilitation of statistics and research relating to education, including surveys and data linkage
- Understanding how the VET market operates, for policy, workforce planning and consumer information.

**NCVER may also disclose** personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

**NCVER does not** intend to disclose your personal information to any overseas recipients.

For more information about how NCVER will handle your personal information please refer to the NCVER's Privacy Policy at [www.ncver.edu.au/privacy](http://www.ncver.edu.au/privacy).

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

**Rhodes International College**  
Level 8, 140 Elizabeth Street  
Sydney NSW 2000  
[info@ric.edu.au](mailto:info@ric.edu.au)  
(02) 7906 8337

**DESE is authorised by law**, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

**Surveys:** You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

**Contact Information:** At any time, you may contact Rhodes International College to:

- Request access to your personal information
- Correct your personal information
- Make a complaint about how your personal information has been handled
- Ask a question about this Privacy Notice

## 17. Declaration

**Important:** This document contains and refers to contractual terms.

**I am** the person named on this application and give this declaration and agree to these terms in support of my application for enrolment in a course at Rhodes International College (RIC).

**I am not** a permanent resident or citizen of Australia, not a citizen of New Zealand.

**I declare** that I have read and understood the information included in the Privacy Notice provided to me.

**I understand** that if I have any school-aged children or dependants accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school

**I declare** that I can produce to RIC originals of all documentation relied on in support of this application and I agree to produce any such documentation to RIC on request.

**I authorise** RIC to obtain any further information or records from any educational institution or recognised educational qualifications assessment body and to verify any information about my employment history that I have given to RIC.

**I declare** that the College has informed me through its policies, procedures and terms set out in the RIC Student Handbook and information supplied on the College website at <http://www.ric.edu.au>, of my rights and obligations including: all tuition fees and other fees and charges associated with my intended studies; the College's Credit Arrangement Policy and associated processes for applying for credit; the College's policies on my making changes to, or withdrawal from, any course offer I receive and my course enrolment; the College's Refund Policy; Course completion requirements - including criminal records and police and health check requirements where applicable; English language proficiency requirements; the College's Awards Issuance Policy; Academic and Non-Academic Grievances, Complaints and Appeals Policy and Procedures and Academic and Non-Academic Misconduct Policy and Procedures and related Principles of Procedural Fairness and College Code of Conduct.

**I agree** to be bound and abide by the policies, procedures and terms set out in the RIC Student Handbook, as amended from time to time, if I am accepted as a student at RIC.

**I understand** that some RIC courses require the completion of practical experience placements and that, if this is a requirement of my course, I will be required to complete all declarations, consents and checks required by law or otherwise reasonably required by RIC, including a Working With Children Check declaration and consent and criminal record checks. If I am unable to provide all required and satisfactorily completed declarations, consents and checks as and when requested by RIC, I will not be eligible to participate in practical experience placements and I understand that I will be unable to complete the course.

**I understand** that, if RIC is required by law or considers it appropriate for public policy reasons (including health and safety) to close any campus, RIC may require on-campus students to receive tuition via online delivery.

**I understand** that RIC reserves the right to vary courses, units, the mode of delivery, assessment and admission requirements at any time at its discretion.

**I understand** that RIC reserves the right to offer its courses subject to meeting minimum numbers and may cancel a course prior to commencement should the minimum number of enrolments not be met.

**I acknowledge** RIC places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.

Should I be found ineligible for admission to the course nominated on this form, **I authorise** RIC to assess my eligibility for another course or packaged pathway course (if available).

**I accept** that this application and supporting documentation become the property of RIC and are not returnable.

**I understand** that RIC collects the information on this form and during my enrolment in order to meet our obligations under the ESOS Act and the National Code of Practice for Providers of Education and Training to Overseas Students (2018); to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. RIC will disclose information about my admission, enrolment and academic progress in certain circumstances to the Australian Government and designated authorities and, if relevant, the TPS Director. I understand that in other instances information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law.

**I am aware** that as an enrolled student I must notify RIC of any change of contact details.

**I declare** that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I understand RIC is relying on this declaration and agreement in making any decision regarding admission and that RIC may change any such decision if this declaration is false.

**I understand** that RIC reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application and enrolment is found to be false. I consent to receiving information electronically to my personal email address provided to the College and to a college specific email address assigned to me by RIC.

**I acknowledge** that I have read and accepted the terms of your Privacy Policy which can be found at <http://www.ric.edu.au>.

|                         |  |
|-------------------------|--|
| Applicants<br>Signature |  |
| Date                    |  |